

**British Myriapod & Isopod Group**  
**Minutes of the 7<sup>th</sup> AGM**  
**Held on 30 March 2007**  
**In Ludlow**

The meeting started with all present standing for some moments in silence to remember Steve Hopkin who was tragically killed after the last AGM.

For this reason Tony Barber acted as Chairman for the first part of the meeting.

**1. Apologies**

Desmond Kime

John Lewis

Dawn Collis

Wallace Arthur

John Harper

**2. Minutes of the 6<sup>th</sup> AGM**

These were agreed as a true record.

**3. Secretary's Report**

Membership currently stands at 258 of which 50 are from overseas (and a variety of different countries). Mailings of the newsletter are still being sent out by BRC although Henry Arnold who had been fulfilling this role for some years had recently retired. Henry was thanked for his work on our behalf. A draft of the art work for the Buglife leaflet had been received and commented on although the leaflet had not been published yet. The group had been paid by Buglife for helping with this.

**4. Treasurers Report**

A statement of accounts was presented. There had been an unusual amount of income and outcome during the year due to the grant that had been received for travelling expenses for the Ayr meeting. Currently there is approximately £1500 in the bank but there are outstanding commitments related to the current meeting. Approximately £800 can be considered a working balance. A float is now needed for securing accommodation in advance for the Easter field meetings. It was intended that a metal cabinet be bought during the forthcoming year to house the reference collection at Dinton Pastures. John Newbold of the Yorkshire Naturalists' Union had checked the accounts and found them to be in order.

**5. Woodlouse Recording Scheme**

The atlas was due for an update and it was planned to do this soon. Records will be accepted until the end of October 2007 and it is intended that the text will be completed by the end of the year. Hopefully the atlas will be published before BRC move to Wallingford in 2008. It looked like being a busy year! *Trichoniscus pusillus* as currently recorded had recently been confirmed to be two species so specimens should be looked at carefully or sent to Steve for checking.

**6. Millipede Recording Scheme**

The atlas had been produced. A small number are still available at a reduced price. The maps are all available through the NBN website, have full public access and it is planned

that these will be updated at intervals. Records should still be sent in. BRC should have printed more cards so records can be sent on these or in electronic form (if the latter please check with Paul Lee first). The new system is still in the planning stages.

### **7. Centipede Recording System**

Please send all records to Tony asap as cards, on Excel or on paper but not Recorder files please. The aim is to have them all in this year and the atlas produced at much the same time as the woodlouse one. The Aidgap key is still in draft form but is not published yet. Copies of the draft can be requested from the Field Studies Council.

### **8. Librarian's Report**

The library is housed at Dinton Pastures. More books have been accessioned during the year. Papers are yet to be catalogued. Anything on British species would be welcome as additions. The catalogue is obtainable from Steve and can be sent by email. Items can be photocopied or scanned and sent by post on request.

### **9. Collection managers Report**

The collection was not yet at Dinton Pastures. As soon as a suitable metal cabinet had been bought to house it the specimens would be moved there.

### **10. Newsletter Report**

2 issues of the newsletter had been produced in the last year. More copy was required for the autumn 2007 edition. A report of the field meeting from a first time attendee would be good.

### **11. Bulletin Editors' Report**

It had been decided to reduce the quality and cost of the Bulletin by producing it in house this year. Articles are still welcome. Copies of the 2006 Bulletin are available for £12. Paul Harding would be taking over Bulletin sales and back issues in the future so all subscription queries should be addressed to him.

### **12. Web Report**

Glyn Collis was thanked for his work in the last year and it was noted that there had been frequent updates to the website. Glyn took over the website from Craig Slawson (who had been running several websites) last summer. Unfortunately Glyn had been unable to take over editorial access rights so the whole site had been transferred to a free website which had required the presence of an advert for the company (Orange) on the site but enabled Glyn to update the content. A debt of gratitude was due to Craig for all his work in building up the site incrementally over the years. Recently Craig has changed his ISP and this had resulted in different editorial access rights and it would be very cheap for us to use this system. It is likely that the website will be changed again but any changes should not be visible to users other than the loss of the advert. Any suggestions for items to be put on the website would be gratefully received by Glyn. HR undertook to write to Craig to thank him for his work.

### **13. Proposal to change to constitution**

Two proposals had been put forward by the Committee

- a) To add the post of Web Master
- b) To expand the post of Librarian to be Librarian/Curator

This was proposed by Eric Philp and seconded by Ken Hill (who also expressed thanks to the Committee for their hard work over the past year) and passed unanimously.

### **14. Election of Officers**

The officers were proposed *en bloc* by Ken Hill, seconded by Jo Smith and elected unanimously as follows:

Chairman – Eric Philp

Vice Chairman – Paul Lee

Secretary – Helen Read

Treasurer – Paul Harding

Librarian/Curator – Steve Gregory

Webmaster – Glyn Collis

There can be up to five Ordinary members of the Committee.

Paul Richards

Jo Smith

Desmond Kime

were proposed by Ken Smith, seconded by Helen Read and elected unanimously.

Mark Winder agreed to be co-opted to the Committee as organiser of the 2008 field meeting.

Tony Barber remains on the Committee as an *ex officio* member because of his role as the centipede recording scheme organiser.

### **15. Appointment of financial advisor**

Paul Harding proposed John Newbold who had fulfilled the role in previous years. This was seconded by Ken Hill and agreed.

### **16. Future meetings**

A week long field meeting was to be held in Oban from 29 September to 6 October organised by Glyn Collis.

Mark Winder had agreed to organise the Easter field meeting and AGM for 2008 in south Wales, probably Swansea.

### **17. AOB**

Steve Hopkin had worked hard at sorting out the Collembola species of the British Isles and written a key to their identification. Peter Boardman who attended the AGM announced that Steve's Aidgap key for Collembola had just been published and he had some copies for sale.

Eric Philp stated that it was important to keep membership numbers up and that the Committee were producing a form to encourage new people to sign up. This would be sent round with the next newsletter.

All records from the field meeting to be sent to Paul Harding please.